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THE RURAL ACCOUNTING ATTORNEY CONTINUING EDUCATION SERIES: CASHIER BUSINESS(CHINESE EDITION)



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paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pub Date: December 2011 Pages: 180 Publisher: Yunnan Science and Technology Press. rural accounting agent member of Continuing Education Series Series: cashier operations is divided into eight chapters. Mainly reimbursement for rural village-level personnel. in accordance with the accounting system of the village collective economic organizations. the Basic Accounting Standards requirements. the Interim Measures for the Administration of Yunnan Province. the village collective economic organizations reimbursement members and Yunnan Province. financial notes management approach the basic business of the village the reimbursement members work as the core. the basis of the work from the cashier. the cashier financial processing. management and accounting of cash and bank deposits. treasury reconciliation and adjustment. cashier work handover. cashier operations in a more systematic and complete The combing and explain. To highlight the characteristics of the actual work of the village reimbursement members with the latest trends. the series added the introduction of the rural collective economic organizations funded management. and online banking. electronic bill business. Of writing the purpose of the book is a concise. easy to understand. stressed operability. Contents: Chapter cashier Overview Section 1 First. the concept and the characteristics of the cashier work. responsibility and authority of the cashier. the cashier career development prospects Section II cashier organization to arrange a cashier working basis. the cashier institutions to set specific day-to-day work of the cashier. cashier working principle of the third quarter teller basic skills used cashier of accounts. Counting to identify the authenticity of the RMB IV specification the financial writing the second chapter cashier account Section I of the transaction processing teller fill in the certificate. accounting documents classified fill and audit of the original documents. accounting...



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