



A Dictionary of Administrative And Legislative Terms Containing Comprehensive Appendices of Important Terms And Sentences Used In Administration : English-Hindi 1St Edition

By J. L. Gupta

1987. Hardcover. Book Condition: New. 284 About The Author:- Mr. J.L. Gupta (b. 1958) did his P.G. Diploma in Book Publishing (specialisation in Editing) from CVS, University of Delhi (1983-85) in first class. With brilliant academic career, Mr. Gupta has been keenly involved with the Editorial activities for nearly a decade. He is well conversant with the nuances in Book-Publishing: Editing Production. He has published certain articles in journals and has been editing certain newsletters dealing with book-publishing. Besides his present edited and compiled reference work A Dictionary of Administrative and Legislative Terms: English-Hindi, Mr. Gupta has authored Intricacies in Writing and Editing Books (A Compendium for Upcoming Authors, Editors, Proof readers REsearch Scholars and Publishers (in press). He has also edited a volume Challenges to the Fair Sex (Indian Woman: Problems, Plights & Progresses). Currently, Mr. Gupta is associated with Gian Publishing House, Delhi heading the Editorial Department in the capacity of a Managing Editor monitoring the editorial and production activities. Contents:- Contents # Preface: Text: List Of Appendix: Appendix I : Some Comments: Expressions and Phrases Commonly Used in Administration: Appendix II : Sentences Commonly Used in Administration: Appendix III : Degrees: Diplomas and Certificates etc. The Title...



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