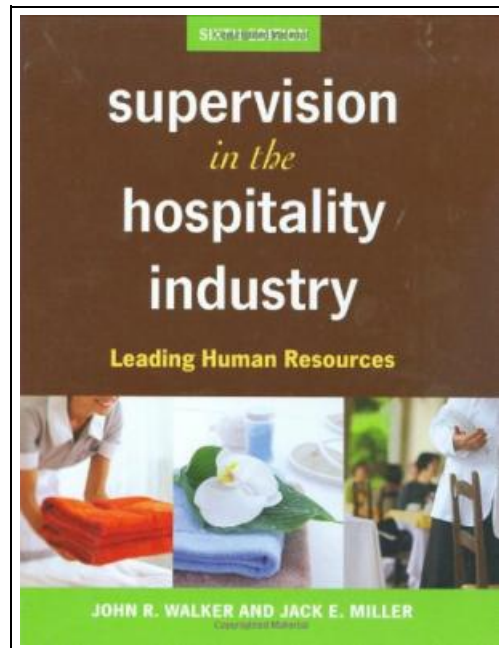


Supervision in the Hospitality Industry: Leading Human Resources



Filesize: 1.48 MB

Reviews

An extremely wonderful publication with lucid and perfect reasons. It typically will not expense too much. You are going to like the way the blogger compose this publication.

(Prof. Maya Hand)

SUPERVISION IN THE HOSPITALITY INDUSTRY: LEADING HUMAN RESOURCES



To read **Supervision in the Hospitality Industry: Leading Human Resources** PDF, remember to click the button listed below and save the file or have accessibility to additional information that are in conjunction with SUPERVISION IN THE HOSPITALITY INDUSTRY: LEADING HUMAN RESOURCES ebook.

Wiley, 2009. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: Preface.PART 1: LEADING HUMAN RESOURCES, EQUAL OPPORTUNITY, DIVERSITY, AND PLANNING.Chapter 1: Leading Human Resources.The Practice of Leading Human Resources.The Importance of Leading Human Resources.The Human Resources Department.Leadership.The Challenge of Leading Human Resources.Leaders, Supervisors, and Associates.Characteristics of Leaders.The Nature of Leadership.Leadership Styles.The Old-Style Boss.Theory X and Theory Y.Situational Leadership.Transactional Leadership.Transformational Leadership.Practices of Leaders.Empowerment.Developing Your Own Style.Ethics.The Leader as Mentor.Chapter 2: Equal Opportunity Laws and Diversity.Equal Opportunity.EEO and Diversity.Inclusion.Equal Employment Opportunity Laws.EEO Laws and the Hiring Process.Equal Opportunity in the Workplace: What Leaders Need To Know.Q & A: Race, Ethnicity, Color"What Practices Are Discriminatory".Interviewing.Diversity.Why Does Cultural Diversity Matter'.Developing Cross-Cultural Interaction.How to Increase Personal Awareness.Learning About Other Cultures.How to Recognize and Practice Cross-Cultural Interaction.The Value of Cultural Diversity.Leading Cultural Diversity in the Workplace.Establishing a Diversity and Inclusion Program.Leading Diversity Issues Positively.General Guidelines.Gender Issues.Cultural Issues.Religious Issues.Age Issues.Physically and or Mentally Challenged Issues.Chapter 3: Human Resources Planning, Job Analysis, Job Description, and Organizing.The Nature of Human Resource Planning.Levels of Planning.The Planning Process.Goals and Goal Setting.SWOT Analysis.Forecasting.The Risk Factor.Qualities of a Good Plan.Types of Plans and Planning.Standing Plans.Single-Use Plans.Day-by-Day Planning.Schedules.Planning for Change.How Associates Respond to Change.How to Deal with Resistance.Example of Planning for Change.Planning Your Own Time..Job Descriptions.Job Analysis.The Uses of Job Analysis.Job Description.Other Parts of the Job Description.Organizing for Success.PART 2: SOURCING, COMPENSATION, AND BENEFITS.Chapter 4: Sourcing: Recruitment, Selection, and Orientation.The Labor Market.Jobs To Be Filled.Days and Hours of Work.Sources of Employees.Characteristics of Your Labor Area.Determining Labor Needs.Defining Job Qualifications.Forecasting Staffing Needs.Training Versus Buying Skills.Recruiting.General Recruiting Principles.On-Line Applicants and Selection Tests.Internal Recruiting.External Recruiting.Evaluating Your Recruiting.Selecting the Right Person.Application Form.The Interview.Testing.Reference Check.Making the Choice.Making the Offer.Negligent Hiring.Orientation.Creating a Positive Response.Communicating the Necessary Information.Chapter 5: Compensation and Benefits.Compensation Programs.Compensation Philosophy.Compensation Leadership.Compensation Goals and Strategies.Labor Market Conditions.Legislation and Legal Issues of Compensation.Developing...



[Read Supervision in the Hospitality Industry: Leading Human Resources Online](#)



[Download PDF Supervision in the Hospitality Industry: Leading Human Resources](#)

Relevant eBooks



[PDF] Grandpa Spanielson's Chicken Pox Stories: Story #1: The Octopus (I Can Read Book 2)

Access the link beneath to get "Grandpa Spanielson's Chicken Pox Stories: Story #1: The Octopus (I Can Read Book 2)" file.

[Save](#) [Document](#)

»



[PDF] TJ new concept of the Preschool Quality Education Engineering the daily learning book of: new happy learning young children (2-4 years old) in small classes (3)(Chinese Edition)

Access the link beneath to get "TJ new concept of the Preschool Quality Education Engineering the daily learning book of: new happy learning young children (2-4 years old) in small classes (3)(Chinese Edition)" file.

[Save](#) [Document](#)

»



[PDF] DK Readers L1: Jobs People Do: A Day in the Life of a Firefighter

Access the link beneath to get "DK Readers L1: Jobs People Do: A Day in the Life of a Firefighter" file.

[Save](#) [Document](#)

»



[PDF] TJ new concept of the Preschool Quality Education Engineering the daily learning book of: new happy learning young children (3-5 years) Intermediate (3)(Chinese Edition)

Access the link beneath to get "TJ new concept of the Preschool Quality Education Engineering the daily learning book of: new happy learning young children (3-5 years) Intermediate (3)(Chinese Edition)" file.

[Save](#) [Document](#)

»



[PDF] DK Readers L1: Jobs People Do: A Day in the Life of a Teacher

Access the link beneath to get "DK Readers L1: Jobs People Do: A Day in the Life of a Teacher" file.

[Save](#) [Document](#)

»



[PDF] Read Write Inc. Phonics: Orange Set 4 Storybook 2 I Think I Want to be a Bee

Access the link beneath to get "Read Write Inc. Phonics: Orange Set 4 Storybook 2 I Think I Want to be a Bee" file.

[Save](#) [Document](#)

»