



## Leadership Skills for Project and Programme Managers

By Office of Government Commerce

TSO. Hardback. Book Condition: new. BRAND NEW, Leadership Skills for Project and Programme Managers, Office of Government Commerce, Part of the "Focus on Skills" series, this publication explains the use of leadership skills and provides examples of where leadership skills are used throughout the lifecycle of a typical project. The application of the skill set changes as the project or programme progresses through its lifecycle. For example at the initiation and or definition of a project/programme the manager must position themselves as a leader rather than just a manager of day to day activities. The title describes how the role of leader looks and what actions demonstrate leadership rather than management. "Leadership Skills" explains in details how key aspects of leadership can be demonstrated via influencing and coaching, holding workshops and whilst leading virtual or geographically displaced teams. The title provides practical help in the form of checklists for suggested tasks, templates for key documents and agendas for suggested meetings. It contains a step-by-step guide to how the key skills within leadership can be demonstrated in different situations and is backed up by examples and anecdotes from project managers in different industry sectors in both the public and the private sector.



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