



## An MS Office-National Computer and a very standard test tutorial - (test sites. On the machine. Zhenti and analog) - (with CD-ROM 1)

By LI SHENG

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 292 Publisher: Electronic Industry Pub. Date :2011-8-1. Book is closely linked to the latest version of the syllabus. combined with editors for many years engaged in the proposition. marking the practical experience and training in counseling written in. Book chapters arranged simultaneously with the official tutorial. the main contents include: computer basics. windowsxp operating system. Chinese character input method. word processing software word 2003. spreadsheet software. excel 2003. presentation authoring software powerpoint2003. preliminary knowledge of computer networks. Important and difficult test book succinctly explain the process of examination Zhenti interspersed last two years to allow readers to learn about the latest test developments. Section at the end of a typical example to explain the arrangement and the amount of clearance exercises. End of the book with three sets of sample questions and analysis. for exam candidates practical exercise. Book with CD-ROM on the machine. offering a full simulation of real examination system. test environment. the real test with the same kinds of questions. Contents: Chapter 1 1.1 Overview 1.1.1 Knowledge of basic computer concepts computer 1.1.3 1.1.2...



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