



Excel 2007: Beyond the Manual

By Helen Dixon

Apress. Paperback. Condition: New. 448 pages. Dimensions: 9.1in. x 7.0in. x 1.1in. Many experienced users may initially find Excel 2007 rather disorientating. But Excel 2007: Beyond the Manual will introduce those who are already familiar with Excel basics to more advanced features, like consolidation, what-if analysis, PivotTables, sorting and filtering, and some commonly used functions. You'll learn how to maximize your efficiency at producing professional-looking spreadsheets and charts and become competent at analyzing data using a variety of tools. The book includes practical examples to illustrate advanced features. It also covers new features of Excel 2007 along with ways to access old features. You'll even gain timesaving tips and shortcuts. This item ships from multiple locations. Your book may arrive from Roseburg, OR, La Vergne, TN. Paperback.

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