



QuickBooks 2016: The Missing Manual: The Official Intuit Guide to QuickBooks 2016

By Bonnie Biafore

O'Reilly Media. Paperback. Condition: New. 800 pages. Dimensions: 9.8in. x 5.9in. x 0.6in. How can you make your bookkeeping workflow smoother and faster Simple. With QuickBooks 2016: The Missing Manual, you're in control: you get step-by-step instructions on how and when to use specific features, along with basic bookkeeping and accounting advice to guide you through the learning process. Discover new and improved features like the Insights dashboard and easy report commenting. The important stuff you need to know: Get started fast. Quickly set up accounts, customers, jobs, and invoice items. Follow the money. Track everything from billable and unbillable time and expenses to income and profit. Keep your company financially fit. Examine budgets and actual spending, income, inventory, assets, and liabilities. Gain insights. Open a dashboard that highlights your company's financial activity and status the moment you log in. Spend less time on bookkeeping. Create and reuse bills, invoices, sales receipts, and timesheets. Find key info. Use QuickBooks Search and Find features, as well as the Vendor, Customer, Inventory, and Employee Centers. This item ships from multiple locations. Your book may arrive from Roseburg, OR, La Vergne, TN. Paperback.



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