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By Microsoft Official Academic Course

John Wiley and Sons Ltd, United Kingdom, 2003. Paperback. Book Condition: New. 271 x 214 mm. Language: N/A. Brand New Book. Easy to follow step by step lessons enable students to quickly and efficiently learn the features of Microsoft Excel 2002 and how to use them at school, at home, and in the workplace. This training program from Microsoft offers friendly, straightforward instruction with dozens of full-color screenshots and illustrations Skills covered in the book correspond to the objectives tested on the Microsoft Office Specialist Core examination.



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