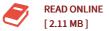




Microsoft (R) Word 2013: Illustrated Brief (Paperback)

By Jennifer Duffy

Cengage Learning, Inc, United States, 2013. Paperback. Condition: New. South African Edition. Language: English . Brand New Book. Praised by instructors for its concise, focused approach and user-friendly format, the Illustrated Series engages both computer rookies and hot shots in mastering Microsoft Word 2013 quickly and efficiently. Skills are accessible and easy-to-follow thanks to the Illustrated Series hallmark 2-page layout, which allows students to see an entire task in one view. New Learning Outcomes outline the skills covered in each lesson, and larger full-color screens represent exactly what students should see on their own computers. Each unit begins with a brief overview of the principles of the lesson, and introduces a case study for further application.



Reviews

An exceptional pdf and the typeface utilized was fascinating to read through. It can be writter in straightforward words and phrases instead of confusing. I am just quickly could possibly get a delight of looking at a written ebook. -- Prof. Arlie Bogan

It in a single of the best book. This is for those who statte there had not been a well worth reading through. Once you begin to read the book, it is extremely difficult to leave it before concluding. -- Dr. Barney Robel Jr.