Access 2010 for Dummies (R) (Paperback)

By Laurie Ulrich-Fuller, Ken Cook

John Wiley and Sons Ltd, United Kingdom, 2010. Paperback. Condition: New. New. Language: English . Brand New Book. A friendly, step-by-step guide to the Microsoft Office databaseapplication Access may be the least understood and most challengingapplication in the Microsoft Office suite. This guide is designedto help anyone who lacks experience in creating and managing adatabase learn to use Access 2010 quickly and easily. In the classic For Dummies tradition, the book providesan education in Access, the interface, and the architecture of adatabase. It explains the process of building a database, linkinginformation, sharing data, generating reports, and much more. * As the Microsoft Office database application, Access may be theleast understood and most challenging part of the Office suite * Access 2010 For Dummies walks newcomers through buildingand using their first database * Covers linking information in a database, settingrelationships, modeling data, and building tables * Explores how to extract data from Access and get specificanswers, create forms, and export data in reports * A section for more experienced users looks at analyzing errorsand creating an interface Fully updated for the newest version, Access 2010 ForDummies gets new Access users up to speed and helps veteransget the most from the Office...

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