



The crazy school computer series: three days to learn the computer entry (latest edition) (1) gift with the book(Chinese Edition)

By YI XIAN KE JI . ZHUO WEN

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Paperback. Pub Date: October 2012 of Pages: 240 in Publisher: Shanghai Science Popularization Press Crazy learn computer series: three days to learn the computer entry (latest edition). detailed and comprehensive computer knowledge to guide beginners understanding computer and learn computer operation. The book is divided into 12 lessons. the main contents include: to start from scratch to learn the computer. quickly learn how to use Windows7. file and folder management system included with the program easy to learn typing. use Word2010 editing a document. use Excel2010 produce electronic form. to master the use of common tools software. browse and download network resources. online communication and entertainment. learn computer maintenance and optimization. to protect system safety and killing the virus. The book covers the computer in all aspects of daily life. including the knowledge of computer basics. basics Windows7 operating system and applications. computer access and entertainment related knowledge. knowledge of office software. and computer security and maintenance. The book is concise language. graphic combination of knowledge and practical. and supported by a large number of instances. so that the...



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